**Example Invitation Letter - Graduation**

[Your name]

[Your address]

[Your telephone number and email address]

[Date]

To Whom It May Concern:

Re: Application for a Visitor visa

[Full name of visitor]

[Visitor’s date of birth]

[Visitor’s nationality]

I am writing to support the application of **[visitor’s name]** to visit me in the UK for **[?] *[weeks / months]).* [Visitor’s name]**would like to attend my graduation ceremony at the University of Law on the **[date of graduation ceremony]**.

I have also enclosed photocopies of my passport and current UK visa. I have also included a copy of the graduation ceremony invitation email issued by my university.

**[Visitor’s name]** will be staying at **[full address where visitor will be staying]** during their visit. I have enclosed ***[confirmation of their hotel reservation / a letter from my landlord / my tenancy agreement]***.

**[Visitor’s name]** will be using their own funds for their accommodation and living costs while they are in the UK. I believe they have provided information on how they intend to do this

**OR**

I will be responsible for **[visitor’s name]** accommodation and living costs while they are in the UK. I have enclosed bank statements to show that I am able to support them.

If you require any further information, please do not hesitate to contact me.

Yours faithfully,

[Your signature]

[Your name]