

Partner Resources

To be completed by the partner prior to a site visit by the University of Law

1. Location

Address	
Location	
Buildings	
Approx sq ft	
Accessibility	
Proposed opening hours	
Security	
Elevators	

2. Accommodation

Table 2.1 Teaching Accommodation

Room Type	No.	Equipment in the room inc. IT equipment

Table 2.2 Library and Student IT Facilities and Systems (e.g. VLE used by Partner) and Study Spaces

Location	PCs	Printer/copier	Study Spaces	Virtual Learning Environment / intranet for staff and students
TOTAL:				

Table 2.3 Other student accommodation and facilities

Type	Description

Table 2.4 Other accommodation

Type	Description

Table 2.5 Catering facilities

Services	Term-time opening hours	Outlet and location

3. Programme(s) to be offered by the partner and anticipated student numbers and numbers of intake per year

Programme	Mode(s) (e.g. full time, part time, online, F2F, blended)	20XX/XX	20XX/XX	20XX/XX	Intakes per academic year

4. Staffing and services

Table 4.1 Programme / Course management

Title/Role	Responsibility

Table 4.2 Academic staff

Tutor	Role

Table 4.3 Support staff

Service	Services	Term-time opening	Number of staff

5. Student Support

Table 5 Student Support

Activity	Comment/Description

Completed by:	
Title:	
Organisation:	
Date:	

The completed checklist should be returned to the Head of Quality and Compliance (international).

Version history

Version	Amended by	Revision summary	Date
V1.0		Approval and publication	April 2017
V1.1	Senior Quality Officer	Change to the document coding convention	April 2020
V1.2	Senior Quality Officer	Amendments to job titles in Partnerships process	June 2020
V1.2	Registry Assistant	extension to term of approval of 2 years.	October 2021

Partner Resources Document

