BUSINESS POSTGRADUATE PROGRAMMES:

Finance Hub
- **MSc Corporate Financial Management**
- **MSc Investment and Trading**

Full and Part Time Study from October 2022

Programme Demands Document

V3 – November 2021

Introduction

This document is produced by The University of Law, Business School (ULBS) for the information of prospective students. It explains the demands of the course in order that applicants with disability support requirements can assess their ability to undertake the course. Detailed questions about the extent of adjustments which may be made should be addressed to the Disability Support and Inclusion Service. This document may be made available to medical practitioners who may be asked to provide a professional judgement on the ability of an applicant to complete the course.

The information included is an indicative guide for 2022/23 intakes only. Students who enroll on the course will be subject to the course regulations in force at that time.

Details of of the MSc degrees within the Finance (and Management) Hub, including subject coverage and the learning environment can be found on the University web-site.

ULBS Finance Hub Structure

There are currently two (2) distinct Masters programmes within the FInance Hub. All ULBS Postgraduate degrees are organized into two hubs of programmes; Finance Hub and Management Hub. Programmes within each hub share certain modules, with additional modules that are specific to each programme. The shared modules give students the opportunity to network and liaise with students who are studying other programmes, which they otherwise might not have done, offering invaluable networking opportunities that will benefit them in their post-graduation work-life. The MSc Finance Hub degrees share the following modules:

- Financial Management
- Financial Accounting & Reporting
- Management Accounting

In addition, all students within both Hubs will share the following two modules:

- Professional Development
- Business Project

Each degree within the Finance Hub contains additional six (6) modules, that are specific to the specialism of that degree. Individual modules may be shared between one or more degrees, in addition to the Hub-shared modules, if they are relevant to those specialisms.

Modes of Study

The programmes can be studied full time or part time with timetabled classes face to face, typically over 2 to 3 days per week, F/T for 12 months and P/T for 24 months. The programmes' online version can also be studied full time in 12 months or part time in 24 months. The online degrees are delivered in an asynchronous way. This means students have flexibility to access teaching and learning materials at a time that is convenient to them. There may be some scheduled points of contacts and deadlines for submitting assessments are set. Support is provided in an asynchronous approach (via online discussion boards and email contact), but there is an opportunity to arrange a one-to-one meeting with lecturers, should that be

needed.

Students have a total of five years to finish their programme of study if they need to take a break in their studies. Students who do not complete their studies in the set timeframe may be awarded an exit degree; either a Postgraduate Diploma of Higher Education or a Postgraduate Certificate of Higher Education in their respective degrees, depending on the credit value of completed modules.

Study Locations *

Finance Hub Degrees	Birmingham	Bristol	Chester	Guilford	Leeds	London Moorgate	Manchester	Nottingham	Berlin GISMA	Online
MSc Corporate Financial Management	X					X	X		X	X
MSc Investment and Trading	X					X	X		X	X

* Locations are indicative

Summary of Key Learning Outcomes

- Ability to critically de-construct and apply factual and conceptual knowledge from across all aspects of finance and management to complex strategic problem situations, demonstrating sensitivity to contending value systems and contextual constraints
- A comprehensive understanding of a wide range of strategic and financial analytical techniques and methodologies used in Business and Finance and source and format appropriate information in relating to Business and Finance research
- Ability to critically evaluate synthesise the impact of ethical issues in Business and Finance across societal, geographic and economic boundaries and contribute to current marketing debates.
- Demonstrate effective decision making through pertinent selection and use of appropriate models and frameworks
- Evaluate, synthesise, and contribute to contemporary national and global developments and debates on business and management.
- Produce clear structured business communications in a variety of media.
- Work effectively with people from a range of backgrounds and demonstrate an awareness and sensitivity to issues of diversity.

Preliminary Knowledge and Skills

This programme is consistent with the QAA's Category 2: specialised or advanced study master's degrees and other generic skills associated with the entry criteria for Postgraduate business awards.

A sufficient command of English to follow the course to a successful conclusion (a score of 6.5 or above with a minimum of 5.5 in all subjects of the IELTS test).

Disability Support Agreements

The University has a dedicated Disability Support and Inclusion Service to assist students in accessing the programme. To utilise the Disability Support and Inclusion Service medical evidence ideally should be provided prior to starting to ensure adjustments are put in place promptly. On receipt of the medical evidence the Disability Support and Inclusion Service will create an individual Disability Support Agreement detailing the course and assessment adjustments where appropriate. These are then communicated to tutors and assessments officers to implement the adjustments.

The University is able to provide diagnostic assessments with an Educational Psychologist for students suspecting a Specific Learning Difficulty (SpLD) for example: Dyslexia, Dyspraxia, ADHD, and Dyscalculia. The student will incur a small contribution fee of £75. Once completed the Disability Support and Inclusion Service can put in place a Disability Support Agreement detailing the relevant adjustments to the course and assessments.

We provide Skills4Study Campus access via our interactive learning environment, ELITE, this service is available for all students. We are not, at this time, offering one-to-one SpLD specific tutoring. However Disabled Student Allowance funding should be sought if a Specialist Study Skills Tutor is required. The Disability Support and Inclusion Service can advise you on how to obtain DSA, we recommend you apply as soon as possible. If you are eligible you can apply for Disabled Student's Allowance https://www.gov.uk/disabled-students-allowances-dsas.

For more information please visit our the disability micro-site http://www.law.ac.uk/disabilitysupport-service/ or contact disabilitysupportservice@law.ac.uk

Pre-Course Demands

There is no pre-course study required. However, prospective students might find it useful to farmiliarise themselves with and follow business and economic related news to increase their awareness of the business environment. No pre-requisite knowledge of any of the taught modules is required, although students may also find it useful to consider the main themes of the programme and do a topical online search and gain some awareness of them. As an example:

- *Corporate Finance:* Recommended it might be useful to visit the website of the Chartered Financial Analyst Institute (www.cfainstitute.org.uk).
- *Financial Accounting & Reporting:* Recommended it might be useful to visit the website of the Association of Certified Chartered Accountants (www.accaglobal.com).
- *Management Accounting:* Recommended it might be useful to visit the website of the Chartered Institute of Management Accountants (www.cimaglobal.com).

The above are not pre-requisites, but might be of interest to prospective students to have a look at, prior to joining the course.

Learning Environment

The campus-based delivery of the course is focused on class-room activities, focusing on student activities and interactions in discussions, supported by videos, case studies, discussion questions, reading materials, and other methods appropriate to the course and location. There is also extensive tutor feedback. Students will receive their core textbooks in a digital format, and free of charge.

Online students will follow a similar pattern of video hours, independent study and assessment. The units will be delivered on our own Virtual Learning environment on BlackBoard.

The course is delivered in an interactive way; therefore, students are expected to participate fully in all modules and related activities and carry out independent learning and preparation as indicated.

Teaching of the full time programme takes place over the course of three trimesters per year. Each trimester consists of 12 weeks. During the trimester with regular taught modules, students should expect 2 hours of overall guided learning per module per week. Students will study nine (9) modules over the full programme, 3 in each semester (3x15cr). Additionally, students will do the equivalent of 1/3 of the Business Project module in each of the three semesters, plus a professional development module in the first trimester, with follow-up to that module in the following two semesters. In the part-time version, students will do two taught modules and the equivalent of 1/3 of the Professional Development module in each of the first three trimesters in Y1 and additional two modules and 1/3 of the Business Project in each of the three trimesters in the Y2.

Students are expected to do a significant amount of independent study and work; minimum 30 hours per week. Independent study and work mainly consists of work related to the weekly tutorials. This includes reviewing videos, reading provided texts, answering discussion questions, participating in group work, writing papers, conducting online research and completing assessments.

Students have access to core texts provided through Vitalsource. In addition students have access to the ULaw library. Face to face students have access to both the physical and online Library and online students have access to the online Library. Learning resources from professional bodies linked to the respective degrees are also available to students. This material can be accessed online. These resources provide a range of professional and business-based materials that represent the latest market trends, with sector-based articles and analytical reports. Students will also have the support of class tutors and Student Support personnel.

The programmes involve a considerable amount of formative assessment in the form of group and individual work. All summative assessments are individual pieces of work, consisting of written reports, portfolios, or presentations with annotations.

Attendance requirements

The Postgraduate programme is an important step in the development of our students' future professional career and we regard participation as an important part of one's professional development. It is our experience

that there is a clear correlation between attendance and pass rates. We may be asked by a prospective employer to give details of a particular student's punctuality, attendance and/or participation and progress.

The indicative week on this programme is as follows:

Learning format	Hours
Preparation for workshop sessions	35
Workshop sessions	6
Research method training (average)	2
Consolidation	8
Total (estimate average per week)	51

Assessment Demands

Assessment is designed to meet the programme and module learning outcomes related to academic knowledge and skills development. The programme includes a variety of types of formative assessments throughout the course, with each module also having a summative end-module assessment. The formative assessment will involve you completing and/or participating in several of the following:

- Individual assignments in workshops
- Group work
- Discussion questions
- Portfolio
- Case studies
- Research
- Panel discussion
- Peer feedback
- Instant feedback tasks
- Vocal engagement

All summative end-module assessment must be submitted according to the published deadline, work needs to be typed, and some modules may require students to submit portfolios and/or recorded/video information.

As part of the University's commitment to an inclusive learning environment, we anticipate the needs of our students and design the coursework tasks to have sufficient time for most students, this includes students with SpLDs. A SpLD is generally not considered a sole justification for granting coursework extensions and coursework extensions are only granted in exceptional, evidenced circumstances.

The University operates a fit to sit policy, which means that students who attend an assessment are deeming themselves to be fit to sit that assessment. It is therefore not possible to submit a concession application for impaired performance for an assessment that has been sat, unless there was a procedural defect in the conduct of the assessment.

Assessment Adjustments

The Disability Support and Inclusion Service can offer a range of adjustments on a case by case basis.

If you have any queries regarding support or adjustments whilst studying at the University of Law please contact the Disability Support and Inclusion Service on disabilitysupportservice@law.ac.uk or 01483216657

Time limits

Irrespective of any special arrangements made, in order to successfully complete the Postgraduate programmes, all students are required under the regulations to pass all elements of the course within five years of commencing the course.

Summary of Assessment Demands

The following tables provides some examples of module assessment:

	End-Module Assessment
Taught Modules	Individual piece of work which could be one of the following: • Written assignment (approx.2,500 words) • Portfolio of activities accumulated by the student over the course of the trimester (based on tasks provided by Module Lecturer) • Annotated presentation/Poster, (possibly recorded)
Business Project	Proposal 3,000 words - (+/- 10%) Business Project (final submission) – 7,500-10,000 word or equivalent: • White Paper • Business Plan • Business Project

Potential Resit Assessments:

Resits will consist in principle of the same assessment methods as the first attempt, unless it is considered inadequate or impossible to use again.