

## Terms and Conditions for the University of Law Career Changer Scholarship (For intakes from 1 July 2024 to 30 June 2025 (inclusive))

These terms and conditions (these “**Terms**”) apply to the Career Changer Scholarship (“**Scholarship**”) made available to students of The University of Law Limited (No. 07933838) (the “**University**”) commencing their courses between 1 July 2024 and 30 June 2025. These Terms cover the process of applying for and eligibility requirements for the Scholarship and your and the University’s respective obligations if your application for the Scholarship is successful.

You should pay particular attention to the provisions of paragraphs 1.5, 2.3, 3.4, 6.1, 7.1, 9.2, 9.4 and 9.5 of these Terms.

By completing and submitting an application for the Scholarship in the manner described in paragraph 3 (a “**Scholarship Application**”), you accept and agree to be bound by these Terms. In the event of conflict between these Terms and any Further Terms, the Further Terms shall prevail.

For the avoidance of doubt, you remain bound by these Terms and any Further Terms in addition to the financial and contractual obligations of the University’s terms and conditions applicable to your enrolment on a course with us which are available on the website at [www.law.ac.uk](http://www.law.ac.uk) (the “**Student Terms and Conditions**”). If you accept your place at the University prior to the outcome of your Scholarship Application, and your Scholarship Application is unsuccessful, you may still be liable for your course fees in accordance with the Student Terms and Conditions.

### 1. Scholarship Availability

- 1.1. The Scholarship being offered by the University seeks to assist individuals who have applied to take a course at the University in order to change their existing career to a new career in law, business, policing, criminology, computer science or psychology.
- 1.2. This Scholarship is available in respect of the following online and attendance mode courses (at a UK campus) (“**Eligible Courses**”):
  - 1.2.1. Postgraduate Business MSc courses as listed at <https://www.law.ac.uk/study/postgraduate/business/>;
  - 1.2.2. MSc Psychology and BSc Psychology courses;
  - 1.2.3. all of our Undergraduate business and law courses including the BSc Professional Policing and BA Criminology courses but **excluding** Apprenticeship Programmes and the LLB (Hons) Law in Legal Practice and Skills;
  - 1.2.4. MSc Criminology & Criminal Justice course;

- 1.2.5. MSc Computer Science and BSc Computer Science courses;
- 1.2.6. MA Education and MA Higher Education Administration, Management and Leadership; and
- 1.2.7. all of our Postgraduate law courses but **excluding** the:
  - 1.2.2.1 LLB (Hons) Law in Legal Practice and Skills;
  - 1.2.2.2 SQE Law Essentials;
  - 1.2.2.3 SQE1 Preparation Course;
  - 1.2.2.4 SQE 1 Exam Preparation Course;
  - 1.2.2.5 SQE 2 Preparation Course;
  - 1.2.2.6 SQE 2 Exam Preparation Course;
  - 1.2.2.7 Professional Development Courses;
  - 1.2.2.8 US Bar Preparation Course; and
  - 1.2.2.9 Apprenticeship Programmes.
- 1.3. The Scholarship will be available for all modes of study (online or attendance mode/ face to face) and for full or part-time study on an Eligible Course. Attendance mode courses must be at a UK campus.
- 1.4. Students applying for other courses offered by the University which are not listed as Eligible Courses, will **not** be eligible for a Scholarship.
- 1.5. You may be awarded a full or partial Scholarship to cover all or part of your Annual Tuition Fees only (as that term is defined in your Student Terms and Conditions). You are responsible for ensuring you have adequate funds to pay the remainder of your Annual Tuition Fees if your application for the Scholarship is successful.
- 1.6. **This Scholarship is subject to availability:** a finite number of full and partial Scholarships will be available for the 1 July 2024 to 30 June 2025 (inclusive) intakes. The total number of full Scholarships available throughout this period is limited to 10 full fee Scholarships, the remainder of successful applicants will be offered a partial Scholarship. If you are successful, the value of your Scholarship will be awarded based on the merit of your Scholarship Application in accordance with the provisions set out below. You do **not** need to select in your application whether you are applying for a full or partial Scholarship.
- 1.7. **Scholarships may be awarded only to those successful applicants who have:**
  - 1.7.1. submitted their Scholarship Application correctly, which consists of completion and submission of the online application form ("**Scholarship Application Form**"). More details about the Scholarship Application Form are set out in paragraph 3; and

- 1.7.2. demonstrated in their Scholarship Application that they meet the Eligibility Criteria.
- 1.8. You will not be eligible to receive both this Scholarship and any other award, bursary, discount or scholarship offered by the University (each an “**Award**”) unless it is listed in Schedule 1 to these Terms (the “**Permitted Awards**”). If you are successful in an application for both the Scholarship and any other Award, you will receive only one of either the Scholarship or Award, whichever has the highest value. If you are successful in an application for both the Scholarship and any number of Permitted Awards, you will receive both the Scholarship and all of the relevant Permitted Awards.

## 2. Eligibility for a Scholarship

- 2.1. To be considered for the Scholarship you must meet the following eligibility criteria (the “**Eligibility Criteria**”):
  - 2.1.1. be an individual who meets the University’s admissions criteria (which may be updated from time to time) for an Eligible Course as set out on the University’s website;
  - 2.1.2. have received an offer of, or accepted your place on, one of the University’s Eligible Courses;
  - 2.1.3. be able to meet all other living and other costs incurred during your course (including amongst other costs: accommodation, subsistence, additional courses materials and books);
  - 2.1.4. meet the specific eligibility criteria relevant to your Eligible Course as described in paragraph 2.2 of these Terms (“**Course Specific Criteria**”);
  - 2.1.5. be able to evidence to the satisfaction of the University through your Scholarship Application Form (more details on the Scholarship Application Form are set out in paragraph 3 and details of the University’s selection and marking criteria are in paragraph 4) that you have relevant transferable skills for your new career path; and your motivation for applying for an Eligible Course is a result of an intended career change; and
  - 2.1.6. not to be ineligible to receive the Scholarship under the provisions set out in paragraph 2.3.
- 2.2. The Course Specific Criteria referred to in paragraph 2.1.4 of these Terms are:

Eligible Course	Course Specific Criteria
Postgraduate Business MSc Courses.	<ol style="list-style-type: none"> <li>1. You must have a minimum of 1 year's professional experience in business or industry which must be gained in a sector or in a role which is <b>different</b> to the subject matter of the Business MSc Course for which you apply.</li> <li>2. You must have received an offer for a Business MSc Course for an intake between 1 July 2024 and 30 June 2025 to study within the United Kingdom or online.</li> </ol>
Postgraduate Law Courses <b>excluding</b> the courses listed at paragraph 1.2.6.	<ol style="list-style-type: none"> <li>1. You must have a minimum of 1 year's professional experience in business or industry which is <b>not</b> in the legal sector.</li> <li>2. You must have received an offer for a place on a postgraduate law course for an intake between 1 July 2024 and 30 June 2025 to study within the United Kingdom or online.</li> </ol>
Undergraduate business and law courses including the BSc Professional Policing and BA Criminology courses but <b>excluding</b> Apprenticeships and the LLB (Hons) Law in Legal Practice and Skills.	<ol style="list-style-type: none"> <li>1. You must have a minimum of 3 year's full time work experience.</li> <li>2. You must have received an offer for a place on an undergraduate course for an intake between 1 July 2024 and 30 June 2025 to study within the United Kingdom or online.</li> </ol>
MSc Psychology, MSc Computer Science, MSc Criminology & Criminal Justice, MA Education and MA Higher Education Administration, Management and Leadership	<ol style="list-style-type: none"> <li>1. You must have a minimum of 1 year's professional experience in business or industry which must be gained in a sector or in a role which is different to the subject matter for which you apply.</li> <li>2. You must have received an offer for a place on the relevant postgraduate course for an intake between 1 July 2024 and 30 June 2025 to study within the United Kingdom or online.</li> </ol>
BSc Psychology and BSc Computer Science	<ol style="list-style-type: none"> <li>1. You must have a minimum of 3 year's full time work experience.</li> <li>2. You must have received an offer for a place on an undergraduate course for an intake between 1 July 2024 and 30 June 2025 to study within the United Kingdom or online.</li> </ol>

2.3. Even if you meet the Eligibility Criteria, you will cease to be eligible for Scholarship if at any time you:

- 2.3.1. secure or subsequently obtain, full financial sponsorship for your course from an employer or other sponsoring organisation;
- 2.3.2. are or become an employee of the University or a family member of an employee or an agent of the University or any of its associated, affiliated or subsidiary companies and, as a result, are able to access the benefits of a discounted course fee for any University of Law course; or
- 2.3.3. submit a Scholarship Application which is misrepresentative or fraudulent.

### **3. Application process**

- 3.1. To make a Scholarship Application you must complete the Scholarship Application Form, which is available on our Scholarships and Bursaries webpage [here](#). Alternatively, you can email [Career.Changers@law.ac.uk](mailto:Career.Changers@law.ac.uk) to receive the link to the Scholarship Application Form.
- 3.2. Once you have completed and successfully submitted the Scholarship Application Form, you will be able to view an on-screen acknowledgement confirming receipt of your Scholarship Application Form. At this point, should you wish to do so, a prompt will enable you to download a pdf. of your Scholarship Application Form. The University will

inform you of the outcome of your Scholarship Application by the dates set out in paragraph 4.2.

- 3.3. Your Scholarship Application must be your own work and not contain any content or material which, in the University's reasonable opinion:
  - 3.3.1. has been previously published or created by or in collaboration with any other individual;
  - 3.3.2. is defamatory, libellous, racist, homophobic, derogatory, pornographic, obscene, sexist, illegal, or otherwise inappropriate, (each being "**Forbidden Content**"). Failure to comply with this paragraph 3.3 will result in immediate disqualification of your Scholarship Application.
- 3.4. If your Scholarship Application contains false or misleading information or any Forbidden Content, you will forfeit any right to receive this Scholarship or any other Award from the University. If it becomes apparent after you have enrolled on an Eligible Course that your Scholarship Application contained false or misleading information or any Forbidden Content, you may also be subject to further action in accordance with the University's policies which are available at [www.law.ac.uk/policies](http://www.law.ac.uk/policies) including withdrawal from your course, we may seek to recover from you the value of any Scholarship (or part of Scholarship) already applied as a deduction from your fees, and/or you could face criminal prosecution.
- 3.5. It is your responsibility to ensure that you leave sufficient time to submit your Application to the University so that it is received by the University before the Scholarship Application Deadline detailed in paragraph 4.2 below and the University strongly recommends that you submit your Application at least a week before the relevant deadline. The University is not responsible for and shall give no consideration to Scholarship Applications which miss the relevant deadlines due to any IT or technical problems.
- 3.6. By making a Scholarship Application, you:
  - 3.6.1. confirm that the information you have provided is entirely true and correct; and
  - 3.6.2. agree to provide such further information as and when requested by the University, in relation to any audit or investigation or when clarification on the information contained in a Scholarship Application is sought.

#### **4. Marking, Selection and Notification Process**

- 4.1. In assessing your Scholarship Application, the University will:
  - 4.1.1. check that your Scholarship Application meets all of the Eligibility Criteria; and
  - 4.1.2. assess your responses in your Scholarship Application Form.

- 4.2. The University will try to notify you of the outcome of your Scholarship Application by the expected decision date set out in the table below submitted in accordance with paragraph 3.

<b>Intake(s) Period</b>	<b>Scholarship Application Deadline</b>	<b>Expected decision date</b>
1 July 2024 - 31 October 2024 (inclusive).	2 June 2024	8 July 2024
1 January 2025 – 30 June 2025 (inclusive).	3 November 2024	2 December 2024

- 4.3. In assessing the merits of your Scholarship Application, the University will first check that your Scholarship Application meets the Eligibility Criteria and if it does, the University will then:

4.3.1. review your responses in your Scholarship Application Form; and

4.3.2. put your Scholarship Application Form before a panel assembled by the University for final consideration of its merits compared to the applications and written assessments received from other applicants. The panel will determine, subject to availability, which applicants will receive a full Scholarship and which applicants will receive a partial Scholarship.

- 4.4. All Scholarships are awarded at the sole discretion of the University and the University's decision shall be final.

## **5. Payment of your Scholarship**

- 5.1. If your Scholarship Application is successful, you will have your Scholarship funds credited directly to your University account. The total Scholarship funds available to you will be applied as follows:

5.1.1. **for undergraduate Eligible Courses:** in one lump sum in your final instalment payment of your Annual Tuition Fee (as that term is defined in your Student Terms and Conditions); or

5.1.2. **for postgraduate Eligible Courses:** in one lump sum in your final instalment payment of your Annual Tuition Fee (as that term is defined in your Student Terms and Conditions).

- 6. What happens if you are awarded a Scholarship but decide to: defer, transfer or intermit your place on a course?**

- 6.1. If your Scholarship Application is successful and you subsequently decide to defer or intermit your place on your course, your Scholarship may be deferred once and for a maximum of 12 months only. After the 12 month deferral or intermission period, or if you intermit or defer more than once, you will forfeit your Scholarship and you will be liable for the relevant proportion of the Annual Tuition Fee for your course in accordance with the applicable Student Terms and Conditions and the Fee Schedule (as described in your Student Terms and Conditions).
- 6.2. If you are successful in your Scholarship Application and you intermit your place on your Eligible Course, please note that you will be responsible for any increase in course fees upon your return to your course after your period of intermission. Your Scholarship amount will remain unchanged.
- 6.3. If your Scholarship Application is successful and you subsequently decide to transfer to an alternative course, you may still be eligible for your Scholarship provided that:
  - 6.3.1. the course you wish to transfer to, is also an Eligible Course (see further paragraph 1.2 above); and
  - 6.3.2. you meet the Course Specific Criteria (see further paragraph 2.2 above); and
  - 6.3.3. you otherwise continue to meet all Eligibility Criteria.
- 6.4. Please also refer to your Student Terms and Conditions for further terms applying to deferral, transfers and intermission.

## **7. What happens if you are awarded a Scholarship but decide to: cancel or withdraw from your place on a course?**

- 7.1. If you have been given a Scholarship but you then decide to cancel or withdraw from your place on a course and:
  - 7.1.1. it is before the “No Fee Liability Date” (as defined in your Student Terms and Conditions): you will forfeit your Scholarship and you will not have to pay the fees for the course you have cancelled or withdrawn from; or
  - 7.1.2. it is after the “No Fee Liability Date” (as defined in your Student Terms and Conditions): you will forfeit your Scholarship and you will still be responsible for paying the full fee liability for the course which you have cancelled or withdrawn from in accordance with the Student Terms and Conditions.
- 7.2. Please also refer to your Student Terms and Conditions for further terms applying to cancellations or withdrawing from your course.

## **8. Use of your personal data & publicity**



- 8.1. Your Scholarship Application will be subject to the University's Data Protection and Privacy Policy and Data Retention Policy set out on its website at <https://www.law.ac.uk/policies/> . By submitting a Scholarship Application, you are giving the University permission to use your personal details for purposes including:
  - 8.1.1. processing your Scholarship Application and in any decision to award a Scholarship; and
  - 8.1.2. using your name in the University's publicity, including putting your name on the University's website and on a list of successful applicants which may be provided to other applicants.
- 8.2. You will retain copyright in your Scholarship Application. However, by submitting your Scholarship Application, you grant the University a worldwide royalty-free perpetual licence to edit, publish and use your Scholarship Application in any and all media (including print and online) for publicity and news purposes.
- 8.3. If your Scholarship Application is successful, you agree to participate in such reasonable further promotional activity as required by the University (including but not limited to interviews with the University).

## **9. General**

- 9.1. These Terms (including any non-contractual obligations arising out of or in connection with these terms) are governed by English law and are subject to the exclusive jurisdiction of the English courts.
- 9.2. The University may be responsible to you for foreseeable loss and damage caused by the University. If we fail to comply with these Terms, we are responsible for loss or damage you suffer that is a foreseeable result of our breaking these Terms or our failing to use reasonable care and skill, but we are not responsible for any loss or damage that is not foreseeable. Loss or damage is foreseeable if either it is obvious that it will happen or if, at the time the contract was made, both we and you knew it might happen, for example, if you discussed it with us during the application process.
- 9.3. We do not exclude or limit in any way our liability to you where it would be unlawful to do so. This includes liability for death or personal injury caused by our negligence or the negligence of our employees, agents or subcontractors; for fraud or fraudulent misrepresentation
- 9.4. You must notify the University immediately of any change in your circumstances which may affect your eligibility to receive a Scholarship. If you fail to do so, the University will be entitled to recover or adjust (as appropriate) any associated Scholarship or benefit. The University shall also be entitled to recover or adjust any Scholarship given in error.

- 9.5. The University reserves the right, with reasonable cause, to exclude applicants from a course and/or withhold Scholarships for violating any of these Terms and/or any other applicable University policies or terms and conditions including (without limitation), the Student Terms and Conditions. The University policies are available on the University's website at <https://www.law.ac.uk/policies/>
- 9.6. The University reserves the right to amend these Terms at any time. Any amendments will be published on the University's website and notification given to you of any such changes that affect you.
- 9.7. Even if the University delays in enforcing these Terms, the University can still enforce them later. If the University does not insist immediately that you do anything you are required to do under these Terms, or if the University delays in taking steps against you if you break these Terms, it will not mean that you do not have to do those things or prevent the University from taking steps against you at a later date.
- 9.8. The University is The University of Law Limited (with company number 7933838) whose registered office address is 2 Bunhill Row, London EC1Y 8HQ.

### **Schedule 1 – Permitted Awards**

- All Alumni Awards except the Academic Masters Alumni Discount (details of which can be found [here](#)); and
- The International Early Bird Discount (details of which can be found [here](#)); and
- BPC Advocacy Committee (once launched and terms are published on our website).