

## Paralegal Apprenticeship

Please note that this Fee Schedule forms part of the Terms and Conditions for the Apprenticeships terms and conditions (or the Course). You are advised to read this Fee Schedule together with the Terms and Conditions.

### Academic Year 2024/25 Fees

Course	Start date	Study Location	Course Tuition Fee (Apprentices who are made redundant more than six months from the planned end date will be funded for 12 weeks)	Total Fees (Apprentices who are made redundant within six months of the planned end date will be funded completely)
Paralegal Apprenticeship	Sep-24	Online	£11,000 pro rata	£0

The course is a paralegal apprenticeship (18 months) which is aimed at students who are employed as a paralegal apprentices or who are expected to be employed as a paralegal apprentice.

### Your liability as an apprentice

Your fees whilst an Apprentice will be paid by your Employer. If however you or your employer end your apprenticeship early this Fee Schedule will no longer apply. At this point should you wish to transfer to one of our undergraduate programmes (subject to our admissions requirements for that programme) you will instead be subject to the Terms and Conditions relating to the undergraduate programme. The charges applicable to you pursuant to the Undergraduate Fee Schedule will depend on the specific course chosen.

### How to pay your liability if it falls due

You will be required to set up a payment plan prior to your last day of employment at the University. You can make payment for your tuition in a number of ways:

- Debit and Credit card payments
- Bank Transfer - please see bank details below
- Direct Debit
- Student funding - please call student finance for further details - 01483 216380

**Card payments** can be made via <https://stripe.law.ac.uk> or via phone on 01483 216380

**Bank Transfers** should to be made payable to 'The University of Law Limited' and sent to:

**Bank:** NatWest

**Address:** Fleet Street (B) Branch, P.O. Box 281, 156 Fleet Street, London, EC4A 2DX

**Account No.** 61481211

**Sort code:** 60-80-08

**Swift:** NWBKGB2L

**IBAN:** GB85NWBK60800861481211

**It is important to state your Student Reference Number in the reference field.** Without this information we cannot identify your payment and your fees will be considered to be overdue. Consequently charges may be levied by both your own bank and The University of Law's bank. Any such charges will be payable by you.

**Direct Debits** click on this link to set up the required authorisation mandate: <https://payment.law.ac.uk/portal/directdebit>